



AEE - HUNTSVILLE CHAPTER SPONSORED 5-Day Certified Energy Manager (CEM[®]) Training Huntsville, AL

July 11 – 15, 2011

Redstone Federal Credit Union, 220 Wynn Drive, Huntsville, Alabama 35893

About The Seminar

This special discounted 5-day seminar sponsored by the AEE—Huntsville Chapter, provides an in-depth, comprehensive learning and problem-solving forum for those who want a broader understanding of the latest energy cost reduction techniques and strategies. The program begins by examining the basic fundamentals within all key areas of energy management. From there, the instructors systematically progress to a “working level” knowledge of the specific principles and techniques needed to really get the job done.

For more information on the 5-Day course, including a detailed seminar outline please visit:

http://www.aeeprogams.com/store/detail.cfm?id=745&category_id=4

Early Bird Registration Fee: Register by June 24 and receive these discounted rates

\$1,595 for AEE members (chapter and national) and Government employees

\$1,740 for non-members

Registrations after June 24 will be \$1,795 for members/Government employees and \$1,940 for non-members. Course materials, morning refreshments, lunches, and exam fee are all covered in this special price. The Early Bird registration fee is a significant discount from the public seminar non-member rate of \$2,095 (\$1,895 for National AEE members).

Discount for organizations sending **2 or more participants:** \$100 per registration

About CEM

Since its inception in 1981, the Certified Energy Manager (CEM[®]) (<http://www.aeecenter.org/i4a/pages/index.cfm?pageid=3351>) credential has become widely accepted and used as a measure of professional accomplishment and competence within the energy management field. It has gained industry-wide acceptance as the standard for qualifying energy professionals both in the United States and abroad. It is recognized by the U.S. Department of Energy, the Office of Federal Energy Management Programs (FEMP), and the U.S. Agency for International Development, the US Army Corps of Engineers as well as by numerous state energy offices, major utilities, corporations and energy service companies.

Eligibility

The prerequisites to qualify for the certification process have been designed to take into account the possible diversity of education and practical experience an individual may have. However each CEM candidate must meet one of the following criteria:

- A four-year **engineering degree and/or P.E.**, with at least **three** years experience in energy engineering or energy management.
- A four-year **business or related degree**, with at least **five** years experience in energy engineering or energy management.
- A two-year **technical degree**, with **eight** years experience in energy engineering or energy management.
- **Ten** years or more **verified experience** in energy engineering or energy management. (Note: Letters of reference and verification of employment must be submitted.)

Eligibility Continued

Candidates that can demonstrate technical strengths by passing the CEM exam but do not have the necessary credentials listed above can earn the designation of **Energy Manager In Training (EMIT[®])**. The EMIT designation is for the many talented energy professionals out there that do not yet have the education and/or practical experience for the CEM certification. For more information on the EMIT visit:

<http://www.aeecenter.org/i4a/pages/index.cfm?pageid=3359>

Questions on eligibility, or the CEM in general can be addressed by Helen Ardivan, CEM Certification Director, at 770.447.5083 Ext. 218 or Helen@aeecenter.org.

Cancellation Policy

Payment (in full) must be received in order to guarantee your seat in the course. If you are unable to attend the course, you may substitute another person in your place without penalty, though if this is done prior to the CEM application filing – 45 days prior to the start of the seminar -- they will be responsible for paying the CEM application fee of \$200.

All cancellations must be communicated to AEE – Huntsville Chapter in writing. Registrations cancelled after June 24 will be assessed the full registration fee and no refund will be made.

Should the course be cancelled because of weather, illness or any other reason, all registrants will be notified as early as possible and our liability will be limited to the return of the registration fee.

Seminar Hours

Registration is at 7:30 a.m. on Monday. Seminar hours are 8:00 a.m. to 5:00 p.m. Monday through Thursday. Students should arrive by 7:30 a.m. on Friday for the exam. The exam will start promptly at 8:00 a.m. and will last approximately 4 hours.

Location

The seminar will be held in the Discovery Room at:

Redstone Federal Credit Union
220 Wynn Drive
Huntsville, Alabama 35893
(256) 837-6110

Online map located at <http://www.mapquest.com/mq/4-WmLfr7bnNGaq>

For More Information

For more information on this course, please contact:

Chuck Lovell
Education Chairman
Howard.L.Lovell@usace.army.mil
(256) 895-1285

www.HuntsvilleAEE.org

Five-Day Certified Energy Manager (CEM[®]) Training/Exam

REGISTRATION FORM Association of Energy Engineers - Huntsville Chapter

Contact Name: _____ Company: _____

E-Mail Address: _____ Contact Phone: _____

Postal Address: _____

	Registrant Name	E-mail	AEE member # <small>(must be national <u>and</u> local member for discount)</small>
1			
2			
3			
4			
5			

If more than five people per organization, please list clearly on separate form.

	Early Bird registration fee per person	<u>after</u> 06/24	Discount for two or more	# people	Total
AEE (local and national) member/ Government*	\$1,595	+\$200	-\$100		
Non-member**	\$1,740	+\$200	-\$100		

*Non-members requesting Government rate must show your government ID at registration.

**Individuals paying non-member rate will receive local and national membership with their paid tuition.

Please return the completed form and payment, **payable to AEE – Huntsville Chapter** to the 2011-2012 Chapter Treasurer:

Cecil Jones
110 Royal Drive
Madison, AL 35758
256-217-1677 (office)

Each registrant must also:

- a) Download and complete a CEM application
(Part B of <http://aeecenter.i4adev.com/files/certification/CEM-LiveSeminarCompleteApplication.pdf>)
- b) In the payment section, write "AEE-Huntsville In House" (***Do not send any fees to Atlanta***)
- c) Return pages 1-4 of the CEM application to the AEE CEM Certification Director in Atlanta:
AEE – CEM Certification 4025 Pleasantdale Rd. Suite 420 Atlanta, GA 30340